APPENDIX C: DATABASE LAYOUTS

ACTREF.DBF

This database contains information about the ACTION field in DISTRIB.DBF. All letters in Character type fields are in UPPER CASE. All Date type fields are in mm/dd/yy format, although the actual structure contains a 4-digit year in compliance with the year 2000.

Field Name	Type	Length	Dec.	Description
ACTION	Numeric	2	0	Action code. Used in the ACTION field in DISTRIB.DBF to identify the type of transaction. Codes are: 1 - vaccine sent from the Project to a provider 2 - provider returned usable vaccine to the depot 3 - vaccine spoiled for a reason other than improper storage upon receipt of vaccine or refrigerator failure 4 - vaccine expired before it was completely used by the provider 5 - vaccine was lost or damaged during shipment to the provider 6 - vaccine was improperly stored upon receipt and spoiled 7 - refrigerator failed and the vaccine spoiled 8 - provider transferred usable vaccine to another provider 9 - vaccine order transmitted to vaccine distribution center 11 - vaccine was lost or cannot be accounted for in the provider inventory 12 - vaccine was not usable for some reason other than spoiled, expired, or lost/damaged
STATUS	Character	50	0	Description of the code set up in the ACTION field

DATABASE LAYOUTS

DISTOVER.DBF

This database contains information about vaccine overrides. All letters in Character type fields are in UPPER CASE. All Date type fields are in mm/dd/yy format, although the actual structure contains a 4-digit year in compliance with the year 2000.

Field Name	Type	Length	Dec.	Description
INPUT	Date	8	0	Date the override record is entered in the database. This can be earlier or later than the date of shipment.
PIN	Character	6	0	Provider identification number. This number must be in the PIN field in PROVIDER.DBF. This field is right-justified.
ACTION	Numeric	2	0	Action code. Used in DISTRIB.DBF to identify the type of transaction. Codes are: 1 - vaccine sent from the Project to a provider 9 - vaccine order transmitted to vaccine distribution center
VACCINE	Character	8	0	Short name for vaccine type. This name must be in the VACCINE field in STOCK.DBF.
DOSES	Numeric	8	0	Number of doses
ELIG_KIDS	Numeric	6	0	Number of children eligible for vaccine. This field is assigned information from the PROVIDER.DBF record for the associated PIN.
REASON	Character	50	0	Description for the override action

DISTRIB.DBF

This database contains information about vaccine distributions to providers, vaccine returned by providers, and vaccine reported as wasted by providers. All letters in Character type fields are in UPPER CASE. All Date type fields are in mm/dd/yy format, although the actual structure contains a 4-digit year in compliance with the year 2000.

This database can have information imported to or exported from it using the Import Data into VACMAN or Export Data screen under Utilities Main Menu.

Field Name	Type	Length	Dec.	Description
INPUT	Date	8	0	Date the record is entered into the database. This can be earlier or later than the date of shipment.
XMITDATE	Date	8	0	Future use
DATEOUT	Date	8	0	Date depends on the code in the ACTION field in ACTREF.DBF. Dates are: 1 - date shipment is actually shipped to the provider 2 - date vaccine is returned 3 thru 7, 11, 12 - date vaccine is reported spoiled, expired, or lost/damaged 8 - date vaccine is transferred 9 - date vaccine order is transmitted
ORDSIZE	Numeric	2		Future use
PIN	Character	6	0	Provider identification number. This number must be in the PIN field in PROVIDER.DBF. This field is right-justified.
FROMPIN	Character	6	0	Definition of this PIN depends on the code in the ACTION field in ACTREF.DBF. Definitions are: 1 - sending Project/Depot PIN for distribution of inventory 2 thru 7, 11, 12 - Project/Depot PIN to which the provider is reporting 8 - provider PIN transferring the vaccine 9 - PIN of a vaccine distribution center
ACTION	Numeric	2	0	Action code (see the ACTION field in ACTREF.DBF) to identify the type of transaction. Codes are: 1 - vaccine sent from the Project to a provider 2 - usable vaccine returned by the provider 3 - vaccine spoiled for a reason other than improper storage upon receipt or refrigerator failure

				4 - expired vaccine
				5 - vaccine was lost or damaged during shipment to the provider
				6 - vaccine was improperly stored upon receipt and spoiled
				7 - refrigerator failed and the vaccine spoiled
				8 - usable vaccine transferred from one provider to another
				11 - vaccine was lost or cannot be accounted for in the provider inventory
				12 - vaccine was not usable for some reason other than spoiled, expired, or lost/damaged
LOT	Character	15	0	Manufacturer's lot number. This number must be in the LOT field in STOCK.DBF.
VACCINE	Character	8	0	Short name for vaccine types. This name must be in the VACCINE field in STOCK.DBF.
UNITS	Numeric	8	0	Number of vials
DOSES	Numeric	8	0	Number of doses
FDOSE1	Numeric	8	0	Number of doses assigned to VFC funds
FDOSE2	Numeric	8	0	Number of doses assigned to G317 funds
FDOSE3	Numeric	8	0	Number of doses assigned to State/other funds
SEEKID	Numeric	9	0	Unique number assigned to this record when the code in the ACTION field = 1. If the code in the ACTION field does not equal 1, this field is blank.
CDCPO	Numeric	10		Future use
STATUS	Character	2		Future use
SHIPDATE	Date	8		Future use
ORDDOSE	Numeric	8		Future use
SHIPPED	Numeric	1	0	Code indicating whether the vaccine shipped has actually been shipped. Codes are: Y - vaccine has been shipped N - vaccine has not been shipped (leave field blank)
NOTES	Character	25	0	Optional field. Special information about the vaccine shipment that can be included on the Shipping Invoice.
CHGDATE	Date	8	0	Date the record was last changed.
USERID	Character	8	0	ID of the user who last changed the record. The ID is copied from the Security profile.

DOSESADM.DBF

This database contains information about doses administered by providers. All letters in Character type fields are in UPPER CASE. All Date type fields are in mm/dd/yy format, although the actual structure contains a 4-digit year in compliance with the year 2000.

This database can have information imported to or exported from it using the Import Data into VACMAN or Export Data screen under Utilities Main Menu.

Field Name	Type	Length	Dec.	Description
ADATE	Date	8	0	Last day of the period (such as month or quarter) being reported.
PIN	Character	6	0	Provider identification number. This number must be in the PIN field in PROVIDER.DBF. This field is right-justified.
SECTOR	Numeric	1	0	Code for vaccine sector type. Codes are: 1 - public provider doses 2 - private provider doses
VACCINE	Character	8	0	Short name for vaccine types. This name must be in the VACCINE field in VACCREF.DBF.
POSITION	Numeric	2	0	Source code for the re-defined age categories. Codes are: 98 - re-defined age categories blank - original age categories
DOSE	Numeric	1	0	Number of doses in the series for a vaccine (1st dose, 2nd dose, etc.)
G1	Numeric	7	0	Number of doses administered to age category 1 (less than 1 year of age)
G2	Numeric	7	0	Number of doses administered to age category 2 (1 year of age)
G3	Numeric	7	0	Number of doses administered to age category 3 (2 years of age)
G4	Numeric	7	0	Number of doses administered to age category 4 (3 - 4 years of age)
G5	Numeric	7	0	Number of doses administered to age category 5 (5 years of age)
G6	Numeric	7	0	Number of doses administered to age category 6 (6 - 9 years of age)
G7	Numeric	7	0	Number of doses administered to age category 7 (10 - 14 years of age)
G8	Numeric	7	0	Number of doses administered to age category 8 (15 - 19 years of age)
G9	Numeric	7	0	Number of doses administered to age category 9 (20 - 24 years of age)
G10	Numeric	7	0	Number of doses administered to age category 10 (25 - 44 years of age)

G11	Numeric	7	0	Number of doses administered to age category 11 (45 - 64 years of age)
G12	Numeric	7	0	Number of doses administered to age category 12 (65 years of age or greater)
G13	Numeric	7	0	Number of doses administered to age category 13 (unknown age)
ROWTOT	Numeric	10	0	Total number of doses administered for age categories 1 - 13
DAUZR1	Numeric	7	0	First optional user-defined field. This field is assigned using the User-Defined Names screen under Setup/Other Main Menu. This field can be used for Project analysis in doses administered data and related reports. The name must be in the UZR1DA field in OWNREF.DBF.
DAUZR2	Numeric	7	0	Second optional user-defined field. This field is assigned using the User-Defined Names screen under Setup/Other Main Menu. This field can be used for Project analysis in doses administered data and related reports. The name must be in the UZR2DA field in OWNREF.DBF.
DAUZR3	Numeric	7	0	Third optional user-defined field. This field is assigned using the User-Defined Names screen under Setup/Other Main Menu. This field can be used for Project analysis in doses administered data and related reports. The name must be in the UZR3DA field in OWNREF.DBF.
CHGDATE	Date	8	0	Date the record was last changed.
USERID	Character	8	0	ID of the user who last changed the record. The ID is copied from the Security profile.

ENROLL.DBF

This database contains information about VFC-enrollment age groups for providers. All letters in Character type fields are in UPPER CASE. All Date type fields are in mm/dd/yy format, although the actual structure contains a 4-digit year in compliance with the year 2000.

This database can have information imported to or exported from it using the Import Data into VACMAN or Export Data screen under Utilities Main Menu.

File Structure

Field Name	Type	Length		Field Name	Type	Length
PIN	Character	6		ALLKIDS3	Numeric	7
AGEDEFINE	Character	6		MEDICAID3	Numeric	7
ENSOURCE	Character	10		UNINSURED3	Numeric	7
ALLKIDS1	Numeric	7		AMINDIAN3	Numeric	7
MEDICAID1	Numeric	7		FQHC_RHC3	Numeric	7
UNINSURED1	Numeric	7		VFCKIDS3	Numeric	7
AMINDIAN1	Numeric	7		G317KIDS3	Numeric	7
FQHC_RHC1	Numeric	7		STATEKIDS3	Numeric	7
VFCKIDS1	Numeric	7		ALLKIDS4	Numeric	7
G317KIDS1	Numeric	7		MEDICAID4	Numeric	7
STATEKIDS1	Numeric	7		UNINSURED4	Numeric	7
ALLKIDS2	Numeric	7		AMINDIAN4	Numeric	7
MEDICAID2	Numeric	7		FQHC_RHC4	Numeric	7
UNINSURED2	Numeric	7		VFCKIDS4	Numeric	7
AMINDIAN2	Numeric	7		G317KIDS4	Numeric	7
FQHC_RHC2	Numeric	7		STATEKIDS4	Numeric	7
VFCKIDS2	Numeric	7		CHGDATE	Date	8
G317KIDS2	Numeric	7		USERID	Character	8
STATEKIDS2	Numeric	7				

DATABASE LAYOUTS

File Layout

Field Name	Type	Length	Dec.	Description
PIN	Character	6	0	Project/Depot identification number. This number must be in the PIN field in PROVIDER.DBF and assigned to classification codes 30 through 33 (Project or depot) for the SECTOR field in SECTOREF.DBF. This field is right-justified.
AGEDEFINE	Character	6	0	1998. Indicates the new 1998 age groups.
ENSOURCE	Character	10	0	Source code for the enrollment information. The codes are the same as in the SOURCECODE field in ENROLLSC.DBF. This field can contain any combination of codes. Codes are: A - benchmarking data B - Medicaid claims data C - provider encounter data D - registry data E - vaccine replacement data F - doses administered data G - prior ordering data Z - other
ALLKIDS1	Numeric	7	0	Total children under 1 year of age receiving immunizations
MEDICAID1	Numeric	7	0	Number of children under 1 year of age qualifying for Medicaid
UNINSURED1	Numeric	7	0	Number of children under 1 year of age uninsured for health care
AMINDIAN1	Numeric	7	0	Number of American Indian and Alaskan Native children under 1 year of age
FQHC_RHC1	Numeric	7	0	Number of children under 1 year of age underinsured (no coverage for immunizations) AND are served in a Federally Qualified Health Center (FQHC) or Rural Health Center (RHC)
VFCKIDS1	Numeric	7	0	Total children under 1 year of age who are VFC eligible. This amount should equal the number in the MEDICAID1, UNINSURED1, AMINDIAN1, and FQHC_RHC1 fields.
G317KIDS1	Numeric	7	0	Number of children under 1 year of age not eligible for VFC vaccines, but eligible to receive free vaccines through direct assistance or G317 funds.
STATEKIDS1	Numeric	7	0	Number of children under 1 year of age not eligible for VFC vaccines, but eligible to receive free vaccines through State/other funds.

ALLKIDS2	Numeric	7	0	Age group is 1-18 if the AGEDEFINE field does not contain 1998. Age group is 1-6 if AGEDEFINE does contain 1998. Total children in age group receiving immunizations
MEDICAID2	Numeric	7	0	Age group is 1-18 if the AGEDEFINE field does not contain 1998. Age group is 1-6 if AGEDEFINE does contain 1998. Number of children in age group qualifying for Medicaid
UNINSURED2	Numeric	7	0	Age group is 1-18 if the AGEDEFINE field does not contain 1998. Age group is 1-6 if AGEDEFINE does contain 1998. Number of children in age group uninsured for health care
AMINDIAN2	Numeric	7	0	Age group is 1-18 if the AGEDEFINE field does not contain 1998. Age group is 1-6 if AGEDEFINE does contain 1998. Number of American Indian and Alaskan Native children in age group
FQHC_RHC2	Numeric	7	0	Age group is 1-18 if the AGEDEFINE field does not contain 1998. Age group is 1-6 if AGEDEFINE does contain 1998. Number of children in age group underinsured (no coverage for immunizations) AND are served in a Federally Qualified Health Center (FQHC) or Rural Health Center (RHC)
VFCKIDS2	Numeric	7	0	Age group is 1-18 if the AGEDEFINE field does not contain 1998. Age group is 1-6 if AGEDEFINE does contain 1998. Total number of children in age group who are VFC eligible. This amount should equal the number in the MEDICAID2, UNINSURED2, AMINDIAN2, and FQHC_RHC2 fields.
G317KIDS1	Numeric	7	0	Age group is 1-18 if the AGEDEFINE field does not contain 1998. Age group is 1-6 if AGEDEFINE does contain 1998. Number of children in age group not eligible for VFC vaccines, but eligible for free vaccines through distribution of direct assistance or G317 funds.

STATEKIDS2	Numeric	7	0	Age group is 1-18 if the AGEDEFINE field does not contain 1998. Age group is 1-6 if AGEDEFINE does contain 1998. Number of children in age group not eligible for VFC vaccines, but eligible for free vaccines through State/other funds.
ALLKIDS3	Numeric	7	0	Total children 7-18 years of age receiving immunizations
MEDICAID3	Numeric	7	0	Number of children 7-18 years of age qualifying for Medicaid
UNINSURED3	Numeric	7	0	Number of children 7-18 years of age uninsured for health care
AMINDIAN3	Numeric	7	0	Number of American Indian and Alaskan Native children 7-18 years of age
FQHC_RHC3	Numeric	7	0	Number of children 7-18 years of age underinsured (no coverage for immunizations) AND are served in a Federally Qualified Health Center (FQHC) or Rural Health Center (RHC)
VFCKIDS3	Numeric	7	0	Total children 7-18 years of age who are VFC eligible. This amount should equal the number in the MEDICAID3, UNINSURED3, AMINDIAN3, and FQHC_RHC3 fields.
G317KIDS3	Numeric	7	0	Number of children 7-18 years of age not eligible for VFC vaccines, but eligible to receive free vaccines through direct assistance or G317 funds.
STATEKIDS3	Numeric	7	0	Number of children 7-18 years of age not eligible for VFC vaccines, but eligible to receive free vaccines through State/other funds.
ALLKIDS4	Numeric	7	0	Optional user-selected field. Total of children over 18 years of age receiving immunizations
MEDICAID4	Numeric	7	0	Optional user-selected field. Number of children over 18 years of age qualifying for Medicaid
UNINSURED4	Numeric	7	0	Optional user-selected field. Number of children over 18 years of age uninsured for health care
AMINDIAN4	Numeric	7	0	Optional user-selected field. Number of American Indian and Alaskan Native children over 18 years of age
FQHC_RHC4	Numeric	7	0	Optional user-selected field. Number of children over 18 years of age underinsured (no coverage for immunizations) AND are served in a Federally Qualified Health Center (FQHC) or Rural Health Center (RHC)
VFCKIDS4	Numeric	7	0	Optional user-selected field. Total children over 18 years of age who are VFC eligible. This amount should equal the number in the MEDICAID4, UNINSURED4, AMINDIAN4, and FQHC_RHC4 fields.
G317KIDS4	Numeric	7	0	Optional user-selected field. Number of children over 18 years of age not eligible for VFC vaccines, but eligible to receive free vaccines through direct assistance or G317 funds.

STATEKIDS4	Numeric	7	0	Optional user-selected field. Number of children over 18 years of age not eligible for VFC vaccines, but eligible to receive free vaccines through State/other funds.
CHGDATE	Date	8	0	Date the ENROLL record was last updated by the Project.
USERID	Character	8	0	User ID of person adding or editing the ENROLL record. The ID is copied from the Security profile.

DATABASE LAYOUTS

ENROLLSC.DBF

This database contains information about the ENSOURCE field in ENROLL.DBF. All letters in Character type fields are in UPPER CASE. All Date type fields are in mm/dd/yy format, although the actual structure contains a 4-digit year in compliance with the year 2000.

Field Name	Type	Length	Dec.	Description
SOURCECODE	Character	1	0	Source code for the enrollment information. Codes are: A - benchmarking data B - Medicaid claims data C - provider encounter data D - registry data E - vaccine replacement data F - doses administered data G - prior ordering data Z - other
SOURCENAME	Character	30	0	Description of the code set up in the ENSOURCE field.

FUNDING.DBF

This database contains information about the grant funding for vaccines. All letters in Character type fields are in UPPER CASE. All Date type fields are in mm/dd/yy format, although the actual structure contains a 4-digit year in compliance with the year 2000.

Field Name	Type	Length	Dec.	Description
FUNDCODE	Character	1	0	Funding codes. The first 3 codes are set by CDC. An unlimited number of other codes can be defined. Use the Funding screen under Setup Main Menu to change certain information on the 3 CDC codes and to define additional codes. Codes already set are: 1 - VFC funds 2 - G 317 funds 3 - state funds
SHORTNAME	Character	8	0	Short description of funding code set up in the FUNDCODE field
AMOUNTDATE	Date	8	0	Project use only Date the amount entered in the AMOUNT field is first available for use.
AMOUNT	Numeric	9	0	Project use only Beginning amount (in whole dollars) for the fund.
ORDERS	Numeric	9	0	Total amount of funds (in whole dollars) used since the date in the AMOUNTDATE field. This amount is calculated by VACMAN based on the number of approved doses (NIPORD field in STOCK.DBF) and cost per dose (COST field in STOCK.DBF).
ADJUSTMENT	Numeric	8	0	Project use only Amount of adjustment (in whole dollars) against the amount in the AMOUNT field. Enter a minus sign (-) to subtract the amount.
BALANCE	Numeric	9	0	Amount (in whole dollars) currently available. VACMAN calculates this amount based on the amounts in the AMOUNT, ORDERS, and ADJUSTMENT fields.
LONGNAME	Character	50	0	Full description of the funding code set up in the FUNDCODE field

DATABASE LAYOUTS

LOTS.DBF

This database contains information about lots of vaccines received by the Project. The data in this database is extracted from the Stock (STOCK.DBF) database. All letters in Character type fields are in UPPER CASE. All Date type fields are in mm/dd/yy format, although the actual structure contains a 4-digit year in compliance with the year 2000.

Field Name	Type	Length	Dec.	Description
PIN	Character	6	0	Project/Depot identification number. This number must be in the PIN field in PROVIDER.DBF and assigned to classification codes 30 through 33 (Project or depot) for the SECTOR field in SECTOREF.DBF. This field is right-justified.
VACCINE	Character	8	0	Short name for vaccine types. This name must be in the VACCINE field in STOCK.DBF.
LOT	Character	15	0	Manufacturer's lot number. The number must be in the LOT field in STOCK.DBF.
EXPIRY	Date	8	0	Vaccine expiration date. If only the month and year are entered, the last day of the month is used. The date must be in the EXPIRY field in STOCK.DBF.
MAKER	Character	8	0	Vaccine manufacturer's name. The name must be in the MAKER field in SUPPLIER.DBF.
DOSES	Numeric	8	0	Total doses received from the manufacturer for this lot number. This amount should equal the total in the DOSES field as entered in one or more records in STOCK.DBF.
UNITS	Numeric	8	0	Total units (vials) received from the manufacturer for this lot number. This amount should equal the total in the UNITS field as entered in one or more records in STOCK.DBF.
SIZE	Numeric	2	0	Number of doses per vial
COST	Numeric	9	4	Cost per dose
REMAIN	Numeric	8	0	Number of doses remaining. Formula used for this calculation: sum of doses received from manufacturer for this lot number minus number of doses distributed (adjusted for stock adjustments and viable doses returned)
DATEIN	Date	8	0	Date the Project first received the vaccine lot number

OWNREF.DBF

This database contains information about the Project, including names of user-defined categories and entry screen options. All letters in Character type fields are in UPPER CASE. All Date type fields are in mm/dd/yy format, although the actual structure contains a 4-digit year in compliance with the year 2000.

File Structure

Field Name	Type	Length
PROJECT	Character	15
REGION	Numeric	2
PRABBR	Character	2
INSTALLID	Numeric	2
PROGRAM	Character	40
CONTACT	Character	30
ADDRESS	Character	35
ADDRES2	Character	35
CITY	Character	20
STATE	Character	2
ZIPCODE	Character	10
PHONE	Character	14
EXTENSION	Character	4
FAX	Character	14
EMAIL	Character	40
NAMESUB	Character	8
DOSEVIAL	Character	5
ALERTDAYS	Numeric	4
CAT1NAME	Character	10
CAT2NAME	Character	10
CAT3NAME	Character	10
DALASTVACC	Character	1
DASECTOR	Character	1
DADOSERIES	Character	1
DAAGEGRP	Character	1
TDON	Character	1
DOSE4ON	Character	1
MMRON	Character	1
HIBON	Character	1
DTPON	Character	1
DTAPON	Character	1
DOSECODES	Character	5
PINVCODES	Character	5
UZR1DA	Character	10

Field Name	Type	Length
UZR2DA	Character	10
UZR3DA	Character	10
NAMEUZR	Character	10
LASTUPD	Date	8
LSTWORSEEK	Numeric	9
LSTMORSEEK	Numeric	9
SETFORMULA	Character	1
PCT317PUB	Numeric	3
PCT317PRI	Numeric	3
PCTLOCPUB	Numeric	3
PCTLOCPRI	Numeric	3
CALC317	Character	1
CALCLOC	Character	1
AIDNAME	Character	10
RDATE1	Date	8
RDATE2	Date	8
DISTDUPON	Character	1
DIALOUT	Character	10
AUTHOR	Character	15
ENAB_NDC	Character	1
ENAB_MERCK	Character	1
ENAB_BULK	Character	1
ENAB_OTH1	Character	1
ENAB_OTH2	Character	1
PINPOPORD	Character	5
REPDEFAULT	Character	60
ENROLL	Character	10
ENSOURCE	Character	10
UDPHYSID	Character	10
UDOTHER1	Character	10
UDOTHER2	Character	10
VERSION	Character	5
DBDRIVE	Character	1

DATABASE LAYOUTS

File Layout

Field Name	Type	Length	Dec.	Description
PROJECT	Character	15	0	CDC use only
REGION	Numeric	2	0	CDC use only
PRABBR	Character	2	0	CDC use only
INSTALLID	Numeric	2	0	CDC use only
PROGRAM	Character	40	0	Complete Project/Depot name. The name must be in the LASTNAME field for PIN 999998 in PROVIDER.DBF.
CONTACT	Character	30	0	Person to contact for questions or problems about vaccine issues. The contact person must be in the ML_CONTACT field for PIN 999998 in PROVIDER.DBF.
ADDRESS	Character	35	0	Mailing address. The address must be in the ML_ADDRESS field for PIN 999998 in PROVIDER.DBF.
ADDRES2	Character	35	0	Second line for mailing address. If a P.O. box is part of the mailing address, enter this on the second address line, otherwise leave this line blank. The address must be in the ML_ADDRES2 field for PIN 999998 in PROVIDER.DBF.
CITY	Character	20	0	Mailing address city. The city must be in the ML_CITY field for PIN 999998 in PROVIDER.DBF.
STATE	Character	2	0	Mailing address state. The state must be in the ML_STATE field for PIN 999998 in PROVIDER.DBF.
ZIPCODE	Character	10	0	Mailing address ZIP code (5 or 9 digits). The code must be in the ZIP field in ZIPCODES.DBF and in the ML_ZIPCODE field for PIN 999998 in PROVIDER.DBF.
PHONE	Character	14	0	Phone number for the person set up in the CONTACT field. Field includes parentheses around area code and hyphen after local exchange, for example (404) 555-8245. The number must be in the PHONE field for PIN 999998 in PROVIDER.DBF.
EXTENSION	Character	4	0	Extension number for the telephone number in the PHONE field. The extension must be in the EXTENSION field for PIN 999998 in PROVIDER.DBF.
FAX	Character	14	0	FAX number. Field includes parentheses around area code and hyphen after local exchange, for example (404) 555-8245. The number must be in the FAX field for PIN 999998 in PROVIDER.DBF.
EMAIL	Character	40	0	E-mail address of the person set up in the CONTACT field

NAMESUB	Character	8	0	User-defined name of the Project jurisdictional subdivision (district, county, region, station, area, etc.) under which the provider is grouped.
DOSEVIAL	Character	5	0	Not used
ALERTDAYS	Numeric	4	0	Number of days before expiration when the vaccine becomes short dated. This field is assigned using the Inventory & Distribution screen under Setup/Other Main Menu. This number will trigger the vaccine to be included in the Report of Vaccine Lot Numbers That Will Expire Within xx Days.
CAT1NAME	Character	10	0	First optional user-defined field. This field is assigned using the User-Defined Names screen under Setup/Other Main Menu. This field can be used for Project information not served by other fields in the Provider database. The name is assigned to this category in the CAT1 field in PROVIDER.DBF.
CAT2NAME	Character	10	0	Second optional user-defined field. This field is assigned using the User-Defined Names screen under Setup/Other Main Menu. This field can be used for Project information not served by other fields in the Provider database. The name is assigned to this category in the CAT2 field in PROVIDER.DBF.
CAT3NAME	Character	10	0	Third optional user-defined field. This field is assigned using the User-Defined Names screen under Setup/Other Main Menu. This field can be used for Project information not served by other fields in the Provider database. The name is assigned to this category in the CAT3 field in PROVIDER.DBF
DALASTVACC	Character	1	0	Code indicating whether VACMAN is to automatically enter the previous vaccine entry in Vaccine on the Doses Administered screen under Data Main Menu. This field is assigned using the Doses Administered Options screen under Setup/Other Main Menu. Codes are: Y - automatically enter the previous vaccine entry N - do not enter the previous vaccine entry (leave field blank)
DASECTOR	Character	1	0	Code indicating whether VACMAN is to enable the Sector field on the Doses Administered screen under Data Main Menu for input. This field is assigned using the Doses Administered Options screen under Setup/Other Main Menu. Codes are: Y - field is enabled N - field is not enabled

DATABASE LAYOUTS

DADOSERIES	Character	1	0	Code indicating whether VACMAN is to enable the Dose in Series field on the Doses Administered screen under Data Main Menu for input. This field is assigned using the Doses Administered Options screen under Setup/Other Main Menu. Codes are: Y - field is enabled N - field is not enabled
DAAGEGRP	Character	1	0	Future use
TDON	Character	1	0	Code indicating whether VACMAN is to automatically skip this field for age groups that are not affected when entering data on the Doses Administered screen under Data Main Menu. This field is assigned using the Doses Administered Options screen under Setup/Other Main Menu. Codes are: Y - cursor automatically skips field representing the age groups N - cursor moves to each field, not skipping any age group
DOSE4ON	Character	1	0	Code indicating whether VACMAN is to automatically skip this field for age groups that are not affected when entering data on the Doses Administered screen under Data Main Menu. This field is assigned using the Doses Administered Options screen under Setup/Other Main Menu. Codes are: Y - cursor automatically skips field representing the age groups N - cursor moves to each field, not skipping any age group
MMRON	Character	1	0	Code indicating whether VACMAN is to automatically skip this field for age groups that are not affected when entering data on the Doses Administered screen under Data Main Menu. This field is assigned using the Doses Administered Options screen under Setup/Other Main Menu. Codes are: Y - cursor automatically skips field representing the age groups N - cursor moves to each field, not skipping any age group

HIBON	Character	1	0	Code indicating whether VACMAN is to automatically skip this field for age groups that are not affected when entering data on the Doses Administered screen under Data Main Menu. This field is assigned using the Doses Administered Options screen under Setup/Other Main Menu. Codes are: Y – cursor automatically skips field representing the age groups N – cursor moves to each field, not skipping any age group
DTPON	Character	1	0	Code indicating whether VACMAN is to automatically skip this field for age groups that are not affected when entering data on the Doses Administered screen under Data Main Menu. This field is assigned using the Doses Administered Options screen under Setup/Other Main Menu. Codes are: Y - cursor automatically skips field representing the age groups N - cursor moves to each field, not skipping any age group
DTAPON	Character	1	0	Code indicating whether VACMAN is to automatically skip this field for age groups that are not affected when entering data on the Doses Administered screen under Data Main Menu. This field is assigned using the Doses Administered Options screen under Setup/Other Main Menu. Codes are: Y - cursor automatically skips field representing the age groups N - cursor does not skip any age group
DOSECODES	Character	5	0	This 5 position field is used to indicate various options selected on the Doses Administered Options screen under Setup/Other Main Menu. The code in position 1 indicates whether the cursor will jump past all age categories to the Unknown age category in the Age Category fields on the Doses Administered screen under Data Main Menu for all providers. Codes are: Y - jump past all age categories blank - do not jump past all age categories

				The code in position 2 indicates whether the cursor will jump past all age categories to the Unknown age category in the Age Category fields on the Doses Administered screen under Data Main Menu for private providers only. Codes are:
				
				    Y - jump past all age categories
				    blank - do not jump past all age categories
				
				The code in position 3 indicates whether the cursor will jump from the 15 - 19/13 - 18 age category to the Unknown age category in the Age Category fields on the Doses Administered screen under Data Main Menu for all vaccines, except Td. Codes are:
				
				    Y - jump to the Unknown age category from the 15 - 19/13 - 18 age category
				    blank - do not jump to the Unknown age category from the 15 - 19/13 - 18 age category
				The code in position 4 indicates whether the Age Category fields on the Doses Administered screen under Data Main Menu will be displayed in vertical columns or horizontal rows. Codes are:
				
				    Y - vertical columns (default)
				    N - horizontal rows
				
				The code in position 5 indicates whether or not to display the re-defined age categories for the Age Category fields on the Doses Administered screen under Data Main Menu. Codes are:
				
				    Y - display the re-defined age categories
				    N - display the original age categories

PINVCODES	Character	5	0	This field is used to indicate various options on the Miscellaneous Options screen under Setup/Other Main Menu. The code in the first position is the only one used at this time.
				
				The first code indicates whether VACMAN is to enable the Lot Number field on the Provider Inventory screen under Data Main Menu for input. Codes are:
				
				    Y - field is enabled
				    N - field is not enabled

UZR1DA	Character	10	0	First optional user-defined field. This field is assigned using the User-Defined Names screen under Setup/Other Main Menu. This field can be used for Project analysis in doses administered data and related reports. This name must be in the DAUZR1 field in DOSESADM.DBF.
UZR2DA	Character	10	0	Second optional user-defined field. This field is assigned using the User-Defined Names screen under Setup/Other Main Menu. This field can be used for Project analysis in doses administered data and related reports. This name must be in the DAUZR2 field in DOSESADM.DBF.
UZR3DA	Character	10	0	Third optional user-defined field. This field is assigned using the User-Defined Names screen under Setup/Other Main Menu. This field can be used for Project analysis in doses administered data and related reports. This name must be in the DAUZR3 field in DOSESADM.DBF.
NAMEUZR	Character	10	0	Optional user-defined field. This field is assigned using the User-Defined Names screen under Setup/Other Main Menu. This field can be used for Project information where existing identifier codes may not be served by other fields in STOCK.DBF.
LASTUPD	Date	8	0	CDC use only
LSTWORSEEK	Numeric	9	0	CDC use only. Last number in the SEEKID field in DISTRIB.DBF assigned to the vaccine distribution order.
LSTMORSEEK	Numeric	9	0	CDC use only. Last number in the SEEKID field in STOCK.DBF assigned to the bulk order.
SETFORMULA	Character	1	0	Not used
PCT317PUB	Numeric	3	0	Percentage used to compute the number of non-VFC children eligible for 317 Grant vaccines with public providers. This field is assigned using the VFC Enrollment Options screen under Setup/Other Main Menu.
PCT317PRI	Numeric	3	0	Percentage used to compute the number of non-VFC children eligible for 317 Grant vaccines with private providers. This field is assigned using the VFC Enrollment Options screen under Setup/Other Main Menu.
PCTLOCPUB	Numeric	3	0	Percentage used to compute the number of non-VFC children eligible for non-VFC and non-317 Grant vaccines with public providers. This field is assigned using the VFC Enrollment Options screen under Setup/Other Main Menu.
PCTLOCPRI	Numeric	3	0	Percentage used to compute the number of non-VFC children eligible for non-VFC and non-317 Grant vaccines with private providers. This field is assigned using the VFC Enrollment Options screen under Setup/Other Main Menu.

DATABASE LAYOUTS

CALC317	Character	1		Code indicating whether VACMAN is to automatically calculate the number of children in each G317 enrollment age group. The age group fields are on the VFC-Related Enrollment Data screen under Data/Provider Main Menu. This field is assigned using the VFC Enrollment Options screen under Setup/Other Main Menu. Codes are: Y - automatically calculate the number of children N - do not calculate the number of children (leave field blank)
CALCLOC	Character	1		Code indicating whether VACMAN is to automatically calculate the number of children in each State enrollment age group. The age group fields are on the VFC-Related Enrollment Data screen under Data/Provider Main Menu. This field is assigned using the VFC Enrollment Options screen under Setup/Other Main Menu. Codes are: Y - automatically calculate the number of children N - do not calculate the number of children (leave field blank)
AIDNAME	Character	10	0	Optional field. User-defined secondary identifiers (state ID) where existing identified codes may not be served by other fields in the Provider database. This field is assigned using the User-Defined Names screen under Setup/Other Main Menu.
RDATE1	Date	8	0	January 1 for the current year. Starting date (see RDATE2 for the ending date) for time period to compare the amount of vaccine predicted or allocated and the amount of vaccine actually sent. VACMAN performs this comparison when you enter vaccine ordering information using the Distribution From Project Depot Inventory screen under Data/Distribution Main Menu. This is also the starting date of the vaccine summary information displayed when you click on the $$ button on the Bulk Orders via CDC screen under Data/Bulk Orders & Inventory Main Menu. This field is updated at the end of each year by VACMAN.

RDATE2	Date	8	0	December 31 for the current year. Ending date (see RDATE1 for the starting date) for time period to compare the amount of vaccine predicted or allocated and the amount of vaccine actually sent. VACMAN performs this comparison when you enter vaccine ordering information using the Distribution From Project Depot Inventory screen under Data/Distribution Main Menu. This is also the ending date of the vaccine summary information displayed when you click on the $$ button on the Bulk Orders via CDC screen under Data/Bulk Orders & Inventory Main Menu. This field is updated at the end of each year by VACMAN.
DISTDUPON	Character	1	0	Code indicating whether or not to display a warning message if duplicate distribution data are entered. This field is assigned using the Inventory & Distribution screen under Setup/Other Main Menu. Distribution data is duplicated if 2 or more records are entered with the same input date, provider PIN, and vaccine. Codes are: Y - display a warning message if enter duplicate distribution data N - do not display a warning message if enter duplicate distribution data
DIALOUT	Character	20	0	All the numbers needed to place an outside call on the phone line used by the modem to call CDC. These numbers are dialed before the actual telephone number with area code. Commas and/or spaces can be used.
AUTHOR	Character	20	0	All the numbers needed to authorize a long distance call on the phone line used by the modem to call CDC. These numbers are dialed after the actual telephone number with area code. Commas and/or spaces can be used.
ENAB_NDC	Character	1	0	Not used
ENAB_MERCK	Character	1	0	Code indicating whether to enable the Distribution via Merck & Co. (Varicella Only) screen under Data/Distribution Main Menu for input. This field is assigned using the Inventory & Distribution screen under Setup/Other Main Menu. Codes are: Y - enable the screen N - do not enable the screen

DATABASE LAYOUTS

ENAB_BULK	Character	1	0	Code indicating whether to enable the Bulk Orders via CDC screen under Data/Bulk Orders & Inventory Main Menu for input. This field is assigned using the Inventory & Distribution screen under Setup/Other Main Menu. Codes are:
				
				    Y - enable screen
				    N - do not enable screen

ENAB_OTH1	Character	1	0	Future use
ENAB_OTH2	Character	1	0	Future use

PINPOPORD	Character	5	0	Code indicating the order providers are displayed on the pop-up window that is shown for all provider fields. This field is assigned using the Miscellaneous Options screen under Setup/Other Main Menu. Codes are:
				
				    1 - providers are displayed in name order
				
				    2 - providers are displayed in PIN order
				
				    3 - providers are displayed in order of the [Additional Provider ID] (code assigned using the User-Defined Names screen under Setup/Other Main Menu)

REPDEFAULT	Character	60	0	Name of the report file created using the Report Destination screen.

ENROLL	Character	10	0	Code indicating whether VACMAN is to enable the 4th VFC enrollment age group (over 18 years of age) fields on the VFC-Related Enrollment Data screen under Data/Providers Main Menu for input. This field is assigned using the VFC Enrollment Options screen under Setup/Other Main Menu. Codes are:
				
				    GROUP4 - enable the fields for input
				    blank - do not enable the fields

ENSOURCE	Character	10	0	User-selected default codes that are displayed in the VFC-Related Enrollment Data screen under Data/Providers Main Menu. The codes are selected using the VFC Enrollment Options screen under Setup/Other Main Menu. You can have any combination of codes in this field. The codes are listed in the SOURCECODE field in ENROLLSC.DBF.

UDPHYSID	Character	10	0	Optional user-defined ID field. This field is assigned using the User-Defined Names screen under Setup/Other Main Menu. This field can be used as an additional ID for a physician. This name is assigned to this category in the PHYSID field in PHYSICN.DBF.
UDOTHER1	Character	10	0	First optional user-defined field. This field is assigned using the User-Defined Names screen under Setup/Other Main Menu. This field can be used for additional ID for a physician. This name is assigned to this category in the OTHER1 field in PHYSICN.DBF.
UDOTHER2	Character	10	0	Second optional user-defined field. This field is assigned using the User-Defined Names screen under Setup/Other Main Menu. This field can be used for additional ID for a physician. This name is assigned to this category in the OTHER2 field in PHYSICN.DBF.
VERSION	Character	5	0	CDC use only
DBDRIVE	Character	1	0	CDC use only

DATABASE LAYOUTS

PHYSICN.DBF

This database contains information about physicians associated with a Provider record. All letters in Character type fields are in UPPER CASE. All Date type fields are in mm/dd/yy format, although the actual structure contains a 4-digit year in compliance with the year 2000.

Field Name	Type	Length	Dec.	Description
PIN	Character	6	0	Provider identification number. This number must be in the PIN field in PROVIDER.DBF. This field is right-justified.
PHYSID	Character	12	0	Optional user-defined ID field. This field is assigned using the User-Defined Names screen under Setup/Other Main Menu. This field can be used for and additional Project-defined ID of the physician. The name assigned to this category is stored in the UDPHYSID field in OWNREF.DBF.
LASTNAME	Character	20	0	Physician's last name
FIRSTNAME	Character	15	0	Physician's first name
INITIAL	Character	1	0	Physician's middle initial
TITLE	Character	9	0	Physician's title (such as MD)
OTHER1	Character	12	0	Optional user-defined field. This field is assigned using the User-Defined Names screen under Setup/Other Main Menu. This field can be used for Project -needed information about the physician not served by other fields. The name assigned to this category is stored in the UDOTHER1 field in OWNREF.DBF.
OTHER2	Character	12	0	Optional user-defined field. This field is assigned using the User-Defined Names screen under Setup/Other Main Menu. This field can be used for Project -needed information about the physician not served by other fields. The name assigned to this category is stored in the UDOTHER2 field in OWNREF.DBF.
MEDICAIDNO	Character	12	0	Physician's Medicaid number
MEDLICENSE	Character	12	0	Physician's medical license number
CHGDATE	Date	8	0	Date the PHYSICN record was last updated by the Project.
USERID	Character	8	0	User ID of person adding or editing the PHYSICN record. The ID is copied from the Security profile.

APPENDIX C

PROVHAS.DBF

This database contains information about the amount of vaccine inventory for a provider. All letters in Character type fields are in UPPER CASE. All Date type fields are in mm/dd/yy format, although the actual structure contains a 4-digit year in compliance with the year 2000.

This database can have information imported to or exported from it using the Import Data or Export Data screen under Utilities Main Menu.

Field Name	Type	Length	Dec.	Description
PIN	Character	6	0	Provider identification number. This number must be in the PIN field in PROVIDER.DBF. This field is right-justified.
IDATE	Date	8	0	Date the inventory was done, usually the last day in a month or quarter (02/28/xx or 12/31/xx). The date 01/01/01 is valid only as an initial inventory date, not as a periodic inventory date.
VACCINE	Character	8	0	Short name for vaccine types. This name must be in the VACCINE field in VACCREF.DBF.
LOT	Character	15	0	Optional field. Manufacturer's lot number. Providers may report inventory by lot number or by vaccine type.
POSITION	Numeric	2	0	Not used
DOSES	Numeric	8	0	Number of doses reported in inventory for this date and vaccine type (and optionally, lot number).
CHGDATE	Date	8	0	Date the record was last changed.
USERID	Character	8	0	ID of the user who last changed the record. The ID is copied from the Security profile.

DATABASE LAYOUTS

PROVIDER.DBF

This database contains information about the providers. All letters in Character type fields are in UPPER CASE. All Date type fields are in mm/dd/yy format, although the actual structure contains a 4-digit year in compliance with the year 2000.

This database can have information imported to or exported from it using the Import Data or Export Data screen under Utilities Main Menu.

File Structure

Field Name	Type	Length
PIN	Character	6
LINKPIN	Character	6
ALPHAID	Character	15
FIRSTNAME	Character	15
INITIAL	Character	1
LASTNAME	Character	35
TITLE	Character	9
CONTACT	Character	30
ADDRESS	Character	35
ADDRES2	Character	35
CITY	Character	20
STATE	Character	2
ZIPCODE	Character	10
ML_CONTACT	Character	30
ML_ADDRESS	Character	35
ML_ADDRES2	Character	35
ML_CITY	Character	20
ML_STATE	Character	2
ML_ZIPCODE	Character	10
COUNTY	Character	15
PHONE	Character	14
EXTENSION	Character	4

Field Name	Type	Length
FAX	Character	14
MODEM	Character	14
SUBDIV	Character	15
SECTOR	Numeric	2
CAT1	Character	10
CAT2	Character	10
CAT3	Character	10
NOTE	Character	50
PRIV_NOTE	Character	50
ACTIVE	Character	1
CODES	Character	10
PHYSCOUNT	Numeric	4
ORIGDATE	Date	8
OTHER	Character	10
DATEVFC	Date	8
CREATEDATE	Date	8
XMITDATE	Date	8
CHGDATE	Date	8
USERID	Character	8
PHONE2	Character	14
EMAIL	Character	40

File Layout

Field Name	Type	Length	Dec.	Description
PIN	Character	6	0	Provider identification number. This field is right-justified. This is the key field to match providers in this database with providers in the other databases.
LINKPIN	Character	6	0	Provider identification number for a "parent" Provider record of the "satellite" provider being displayed. This is to link the records for enrollment data.
ALPHAID	Character	15	0	Optional field. User-defined secondary identifiers (state-ID or Medicaid number) where existing identified codes may not be served by other fields in the Provider database. This field is assigned using the User-Defined Names screen under Setup/Other Main Menu.
FIRSTNAME	Character	15	0	For private providers only. Private provider's first name. Use the LASTNAME field for a facility name.
INITIAL	Character	1	0	For private providers only. Middle initial of the private provider's name. Use the LASTNAME field for a facility name.
LASTNAME	Character	35	0	Last name of a private provider OR the entire name of a facility.
TITLE	Character	9	0	For private providers only. Suffix or title of the private provider.
CONTACT	Character	30	0	Person to contact for information or questions about vaccine shipments or deliveries.
ADDRESS	Character	35	0	Provider shipping address for delivery purposes. This should be the street address. DO NOT include a P.O. box in this address.
ADDRES2	Character	35	0	Second line for provider shipping address. Leave this line blank if not needed to complete the address.
CITY	Character	20	0	Shipping address city
STATE	Character	2	0	Shipping address state
ZIPCODE	Character	10	0	Shipping address ZIP code (5 or 9 digits). The 5-digit code must be in the ZIP field in ZIPCODES.DBF.
ML_CONTACT	Character	30	0	Optional field. Person to contact for questions or problems about vaccine issues.
ML_ADDRESS	Character	35	0	Optional field. Provider mailing address
ML_ADDRES2	Character	35	0	Optional field. Second line for provider mailing address. If a P.O. box is part of the mailing address, enter this on the second address line, otherwise leave this line blank.
ML_CITY	Character	20	0	Optional field. Mailing address city
ML_STATE	Character	2	0	Optional field. Mailing address state
ML_ZIPCODE	Character	10	0	Optional field. Mailing address ZIP code (5 or 9 digits). The 5-digit code must be in the ZIP field in ZIPCODES.DBF.

DATABASE LAYOUTS

COUNTY	Character	15	0	Optional field. County name
PHONE	Character	14	0	Phone number for the person shown in the CONTACT field. Field includes parentheses around area code and hyphen after local exchange, for example (404) 555-8245.
EXTENSION	Character	4	0	Optional field. Extension number for the telephone number shown in the PHONE field.
FAX	Character	14	0	Optional field. FAX number. Field includes parentheses around area code and hyphen after local exchange, for example (404) 555-8245.
MODEM	Character	14	0	Not used
SUBDIV	Character	15	0	User-defined name of the Project jurisdictional subdivision (district, county, region, station, area, etc.) under which the provider is grouped. This field is assigned using the User-Defined Names screen under Setup/Other Main Menu. The name must be in the SUBDIV field in SUBDIV.DBF.
SECTOR	Numeric	2	0	Provider classification code. Indicates the type of provider. The first digit must be: 1 - designates the provider is public 2 - designates the provider is private 3 - designates a Project, depot, or other Immunization Project The second digit designates whether a private provider is deputized as a Federally Qualified Health Center (FQHC) or Rural Health Center (RHC). Odd numbers indicate that a private provider is deputized as a FQHC or RHC. The code must be in the SECTOR field in SECTOREF.DBF.
CAT1	Character	10	0	First optional user-defined field. This field is assigned using the User-Defined Names screen under Setup/Other Main Menu. This field can be used for Project information not served by other fields in the Provider database. The name assigned to this category is stored in the CAT1NAME field in OWNREF.DBF.
CAT2	Character	10	0	Second optional user-defined field. This field is assigned using the User-Defined Names screen under Setup/Other Main Menu. This field can be used for Project information not served by other fields in the Provider database. The name assigned to this category is stored in the CAT2NAME field in OWNREF.DBF.

CAT3	Character	10	0	Third optional user-defined field. This field is assigned using the User-Defined Names screen under Setup/Other Main Menu. This field can be used for Project information not served by other fields in the Provider database. The name assigned to this category is stored in the CAT3NAME field in OWNREF.DBF.
NOTE	Character	50	0	Optional field. Special information about the provider that is to be included on the shipping label.
PRIV_NOTE	Character	50	0	Optional field. Special information about the provider that is for Project use only. This is not included on any information sent to the provider.
ACTIVE	Character	1	0	Code to indicate whether a provider is active or inactive. Codes are: Y - active provider N - inactive provider The inactive code is used to keep a provider profile in the database, even though the provider does not actively participate in the program.
CODES	Character	10	0	This field is used to indicate various conditions. The code in the first position is the only one used at this time. The first code indicates whether or not a provider can order Varicella vaccine. Codes are: V - provider can order Varicella blank - provider cannot order Varicella The Varicella field on the Provider Profiles screen under Data Main Menu, displays Y (yes) or N (no) instead of V.
PHYSCOUNT	Numeric	4	0	Future use
ORIGDATE	Date	8	0	Future use
OTHER	Character	10	0	Future use
DATEVFC	Date	8	0	Date the provider is considered eligible to participate in the VFC program
CREATEDATE	Date	8	0	Date the PROVIDER record was created
XMITDATE	Date	8	0	Date the PROVIDER record was last transmitted to CDC/NIP
CHGDATE	Date	8	0	Date the PROVIDER record was last updated by the Project. For newly added records, this date will be the same as the date in the CREATEDATE field.
USERID	Character	8	0	User ID of person adding or editing provider's record. The ID is copied from the Security profile.

DATABASE LAYOUTS

PHONE2	Character	14	0	Optional field. Additional telephone number to use to contact the provider. Field includes parentheses around area code and hyphen after local exchange, for example (404) 555-8245.
EMAIL	Character	40	0	E-mail address to contact the provider

SECTOREF.DBF

This database contains information about the SECTOR field in PROVIDER.DBF. All letters in Character type fields are in UPPER CASE. All Date type fields are in mm/dd/yy format, although the actual structure contains a 4-digit year in compliance with the year 2000.

Field Name	Type	Length	Dec.	Description
SECTOR	Numeric	2	0	Sector code. Indicates the type of provider. Codes are: 10 - public health department 11 - public health department (as agent of FQHC or RHC) 12 - public hospital 13 - public hospital (as agent of FQHC or RHC) 15 - Federal qualified health center/rural health clinic 16 - other public health agency 17 - other public health agency (as agent of FQHC or RHC) 20 - private practice (individual or group) 21 - private practice (as agent of FQHC or RHC) 22 - private hospital 23 - private hospital (as agent of FQHC or RHC) 24 - other private health agency 25 - other private health agency (as agent of FQHC or RHC) 30 - Immunization Project 31 - depot 32 - other Immunization Project 33 - private depot
SECTEXT	Character	45	0	Description of the code set up in the SECTOR field.

DATABASE LAYOUTS

STATCODE.DBF

This database contains information about the STATUS field in STOCK.DBF. All letters in Character type fields are in UPPER CASE. All Date type fields are in mm/dd/yy format, although the actual structure contains a 4-digit year in compliance with the year 2000.

Field Name	Type	Length	Dec.	Description
STATUS	Character	2	0	Status code of a bulk vaccine or Varicella order transmitted to CDC. Codes are: 00 - unknown 01 - pending (initial, to be processed) 02 - approved by CDC/NIP 03 - obligated by CDC/FMO 04 - submitted (forwarded to manufacturer) 05 - received in part (RCV record) 06 - received in full (RCV record) 07 - received in excess (RCV record) 08 - canceled 09 - held at CDC 10 - shipped in full 11 - reshipment
STATEXT	Character	40	0	Description of the code set up in the STATUS field.

STOCK.DBF

This database contains information about the vaccine inventory of the Project. All letters in Character type fields are in UPPER CASE. All Date type fields are in mm/dd/yy format, although the actual structure contains a 4-digit year in compliance with the year 2000.

File Structure

Field Name	Type	Length
RECTYPE	Character	1
PIN	Character	6
ORDDATE	Date	8
ORDNUM	Character	10
ORDDOSE	Numeric	8
XMITDATE	Date	8
DATEIN	Date	8
RCVXMIT	Date	8
TIMEIN	Character	5
SIGNEE	Character	25
VACCINE	Character	8
UNITS	Numeric	8
SIZE	Numeric	2
DOSES	Numeric	8
MAKER	Character	8
LOT	Character	15
EXPIRY	Date	8
COST	Numeric	9 4 decimals
CONTRACT	Character	15
FCODE1	Character	1
FDOSE1	Numeric	8

Field Name	Type	Length
FCODE2	Character	1
FDOSE2	Numeric	8
FCODE3	Character	1
FDOSE3	Numeric	8
UZR	Character	10
REMAIN	Numeric	8
SEEKID	Numeric	9
CDCPO	Numeric	10
PODATE	Date	8
NIPORD	Numeric	8
STATUS	Character	2
NOTE	Character	50
CHGDATE	Date	8
STATEPO	Character	32
USERID	Character	8
RCVCHGDT	Date	8
ORDPIN	Character	6
ORDSIZE	Numeric	2
NDCNO	Character	16
EXCTAX	Numeric	9 4 decimals

DATABASE LAYOUTS

File Layout

Field Name	Type	Length	Dec.	Description

RECTYPE	Character	1	0	Type of record. Codes are:
				
				   1 - bulk order
				   2 - Varicella order for individual providers
				   3 - order not placed through CDC

PIN	Character	6	0	Provider or Project/depot identification number. This number must be in the PIN field in PROVIDER.DBF. This field is right-justified. If the code in the RECTYPE field is 1 or 3, the number in this field must be for a Project/depot (classification codes 30 through 33 for the SECTOR field in SECTOREF.DBF). If the code in the RECTYPE field is 2, the number in this field must be for a provider (classification codes 10 through 25 for the SECTOR field in SECTOREF.DBF).
ORDDATE	Date	8	0	Date that a bulk or Varicella order that is to be transmitted to CDC was entered. This field is optional for "other vaccines received" (not CDC bulk vaccine orders).
ORDNUM	Character	10	0	Optional field for CDC bulk vaccine orders. Local order number assigned by the Project. This field is optional for "other vaccines received" (not CDC bulk vaccine orders).
ORDDOSE	Numeric	8	0	Number of doses ordered for a bulk or Varicella order that is to be transmitted to CDC. This field is optional for "other vaccines received" (not CDC bulk vaccine orders).
XMITDATE	Date	8	0	Date that a bulk or Varicella order was transmitted to CDC. This field is blank for "other vaccines received" (not CDC bulk vaccine orders).
DATEIN	Date	8	0	If the code in the RECTYPE field is 1 or 3, this is the date the Project received the bulk vaccine order. If the code in the RECTYPE field is 2, this is the date the manufacturer shipped the Varicella order.
RCVXMIT	Date	8	0	Date that receiving information for a CDC bulk vaccine order was transmitted to CDC. This field is blank for "other vaccines received" (not CDC bulk vaccine orders).
TIMEIN	Character	5	0	Time that the Project received the bulk order and placed it in inventory There is no distinction between AM and PM hours. An assumption is made based on standard business hours (for example, 08:00 is 8:00 AM and 06:00 is 6:00 PM.

SIGNEE	Character	25	0	If the code in the RECTYPE field is 1 or 3, this is the person receiving the bulk vaccine order. If the code in the RECTYPE field is 2, this is an optional field. Special information about the Varicella order for Project use only.
VACCINE	Character	8	0	Short name for vaccine types. The name must be in the VACCINE field in STOCK.DBF. Changes to any values in this field should be made to the related records in DISTRIB.DBF.
UNITS	Numeric	8	0	Number of vials received for a bulk vaccine order. This field is calculated by dividing the amount in the DOSES field with the amount in the SIZE field.
SIZE	Numeric	2	0	Number of doses per vial
DOSES	Numeric	8	0	If the code in the RECTYPE field is 1 or 3, this is the number of doses received from the manufacturer. If the code in the RECTYPE field is 2, this is the number of doses shipped from the manufacturer.
MAKER	Character	8	0	Vaccine manufacturer's name. The name must be in the MAKER field in SUPPLIER.DBF.
LOT	Character	15	0	Manufacturer's lot number (number on the outside of the box containing the vaccine). Changes to the values in this field should be made to related records in DISTRIB.DBF.
EXPIRY	Date	8	0	Date the vaccine will expire. If only the month and year are provided, use the last day of the month.
COST	Numeric	9	4	Actual cost per dose per the contract used to acquire the vaccine. This is used in computing the value of inventory and shipments.

CONTRACT	Character	15	0	Federal contract number. Typical form is:
				
				    200-95-0001
				
				If the contract number is not known, enter either:
				
				    n/a
				    unknown

DATABASE LAYOUTS

FCODE1	Character	1	0	Funding code. The first 3 codes are set by CDC. An unlimited number of other codes can be defined. Use the Funding screen under Setup Main Menu to change certain information on the 3 CDC codes and to define additional codes. Codes set are:
				
				    1 - VFC funds
				    2 - G317 funds
				    3 - state funds
				
				The codes must be in the FUNDCODE field in FUNDING.DBF.

FDOSE1	Numeric	8	0	Number of doses ordered or received/shipped. If the code in the RECTYPE field is 1 or 3, this field equals the number of doses ordered (ORDDOSE). Once the vaccine is received, this field is updated to the number of doses received (DOSES). If the code in the RECTYPE field is 2, this field equals the number of doses ordered (ORDDOSE). Once the vaccine is shipped, this field is updated to the number of doses shipped (DOSES).
FCODE2	Character	1	0	Future use
FDOSE2	Numeric	8	0	Future use
FCODE3	Character	1	0	Future use
FDOSE3	Numeric	8	0	Future use
UZR	Character	10	0	Optional user-defined field. This field is assigned using the User-Defined Names screen under Setup/Other Main Menu. This field can be used for Project bulk vaccine receipt information that is important and not served by other fields in STOCK.DBF.
REMAIN	Numeric	8	0	Not used
SEEKID	Numeric	9	0	Unique number assigned to this record when the bulk or Varicella order is transmitted to CDC. This field is blank for "other vaccines received" (not CDC bulk vaccine orders).
CDCPO	Numeric	10	0	CDC purchase order (delivery order) number assigned by CDC when the bulk or Varicella order that was transmitted to CDC is approved. This field is blank for "other vaccines received" (not CDC bulk vaccine orders) and can be used to store a state/local purchase order number.
PODATE	Date	8	0	Date when the bulk or Varicella order that was transmitted to CDC was approved by CDC. This field is blank for "other vaccines received" (not CDC bulk vaccine orders).

NIPORD	Numeric	8	0	Number of doses approved by CDC for the bulk or Varicella order that was transmitted to CDC. This field is blank for "other vaccines received" (not CDC bulk vaccine orders).
STATUS	Character	2	0	Status code for the bulk or Varicella order that was transmitted to CDC. The codes are the same as in the STATUS field in STATCODE.DBF. This field is blank for "other vaccines received" (not CDC bulk vaccine orders). Codes are: 00 - unknown 01 - pending (initial, to be processed) 02 - approved by CDC/NIP 03 - obligated by CDC/FMO 04 - submitted (forwarded to manufacturer) 05 - received in part (RCV record) 06 - received in full (RCV record) 07 - received in excess (RCV record) 08 - canceled 09 - held at CDC 10 - shipped in full 11 - reshipment
NOTE	Character	50	0	Optional field. Special information about the bulk order for Project use only.
CHGDATE	Date	8	0	Date the record was last changed.
STATEPO	Character	32	0	State purchase order number entered by the Project for state funded orders.
USERID	Character	8	0	ID of the user who last changed the record. The ID is copied from the Security profile.
RCVCHGDT	Date	8	0	Date that the lot number or expiration date was last changed for a bulk order record containing receiving data.
ORDPIN	Character	6	0	Original provider PIN that is associated to a bulk or Varicella order record.
ORDSIZE	Numeric	2	0	Number of doses per vial. This field is blank for "other vaccines received" (not CDC bulk vaccine orders).
NDCNO	Character	16	0	Unique number assigned to each vaccine manufacturer. This field is blank for "other vaccines received" (not CDC bulk vaccine orders).
EXCTAX	Numeric	9	4	Future use

DATABASE LAYOUTS

SUBDIV.DBF

This database contains information about the Project's jurisdictional subdivisions. All letters in Character type fields are in UPPER CASE. All Date type fields are in mm/dd/yy format, although the actual structure contains a 4-digit year in compliance with the year 2000.

Field Name	Type	Length	Dec.	Description
SUBDIV	Character	15	0	User-defined short name of the Project jurisdictional subdivision (district, county, region, station, area, etc.) under which providers are grouped. This field is assigned using the Subdivisions screen under Setup Main Menu.
LONGNAME	Character	35	0	User-defined full name of the subdivision set up in the SUBDIV field. For example, SUBDIV may be "NE - 1", and LONGNAME may be "Northeast Region, Area 1". This field is assigned using the Subdivisions screen under Setup Main Menu.
CONTACT	Character	30	0	Optional field. Person to contact at the subdivision.
ADDRESS	Character	50	0	Optional field. Subdivision mailing address.
ADDRES2	Character	50	0	Optional field. Subdivision second mailing address line. If a P.O. box is part of the address, enter this on the second address line, otherwise leave this line blank.
CITY	Character	20	0	Optional field. Mailing address city
STATE	Character	2	0	Optional field. Mailing address state
ZIPCODE	Character	10	0	Optional field. Mailing address ZIP code (5 or 9 digits). The code must be in the ZIP field in ZIPCODES.DBF.
COUNTY	Character	15	0	Optional field. County name (a subdivision may not actually exist within a county)
PHONE	Character	14	0	Optional field. Subdivision phone number for the person set up in the CONTACT field
EXTENSION	Character	4	0	Optional field. Extension number for the telephone number set up in the PHONE field
FAX	Character	14	0	Optional field. Subdivision FAX number

VACCREF.DBF

This database contains reference information about a vaccine. All letters in Character type fields are in UPPER CASE. All Date type fields are in mm/dd/yy format, although the actual structure contains a 4-digit year in compliance with the year 2000.

Field Name	Type	Length	Dec.	Description
POSITION	Numeric	2	0	Not used
VACCINE	Character	8	0	Short name for vaccine types. The name must be in the VACCINE field in STOCK.DBF.

LOCACTIV	Character	1	0	Code indicating whether a vaccine is active or inactive. Codes are:
				
				    Y - active vaccine
				    N - inactive vaccine

REORDER	Numeric	8	0	Number of doses of each vaccine considered to be the minimum inventory before placing a new order. This number is used by VACMAN to compute amounts for the Report of Vaccines With Low Balances.
STOCKDAY	Numeric	4	0	Least number of days' supply to keep in inventory
DELIVDAY	Numeric	4	0	Number of days it should take to receive the vaccine after transmitting the order.
ORDFREQ	Numeric	4	0	Number of days between orders

PMD	Character	1	0	Code indicating whether a vaccine is available for private providers (classification codes 21 - 29) as well as public providers to order. Codes are:
				
				    Y - vaccine is available
				    N - vaccine is not available

MINPROV	Numeric	4	0	Minimum number of doses that can be shipped to a provider. This number should be less than or equal to the amount entered in Doses on the Distribution from Project Depot Inventory screen under Data/Distribution Main Menu for the matching vaccine type.
STDSERIES	Numeric	1	0	Not used
MAXNO	Numeric	1	0	Maximum number of individual doses in series for a vaccine set up in the DOSE field in DOSESADM.DBF.
ORDERFORM	Character	12	0	Vaccine name as it is to appear on the Shipping Invoices and Provider Vaccine Ordering form.
DESCRIP	Character	50	0	Complete name of the vaccine set up in the VACCINE field
SHORTCUT	Character	3	0	User-defined short name of the vaccine that is displayed in the Shortcut pop-up windows. This field is assigned using the Edit Vaccine Types screen under Setup/Vaccine Types Main Menu.
CHGDATE	Date	8	0	Date the record was last changed.
USERID	Character	8	0	ID of the user who last changed the record. The ID is copied from the Security profile.

DATABASE LAYOUTS

ZIPCODES.DBF

This database contains information about the ZIP codes used by a Project. All letters in Character type fields are in UPPER CASE. All Date type fields are in mm/dd/yy format, although the actual structure contains a 4-digit year in compliance with the year 2000.

Field Name	Type	Length	Dec.	Description
CITY	Character	16	0	City name
ZIP	Character	5	0	ZIP code. Only the first 5 digits of the ZIP codes in the other databases are validated against this field.
CTYCODE	Character	3	0	Not used
ST	Character	2	0	State abbreviation
CNTYNAME	Character	24	0	County name